

WORKSESSION MINUTES

Tuesday, June 7, 2016

Council Chambers

7:30 p.m. – 10:14 p.m.

PRESENT: Mayor Wojahn (arrived at 7:38 p.m.); Councilmembers Kabir, Nagle, Brennan, Dennis, Day, and Kujawa

ABSENT: Councilmembers Cook and Stullich

ALSO PRESENT: Bill Gardiner, Assistant City Manager; Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Bob Ryan, Director of Public Services; Jim Miller, Parking Enforcement Manager; Steve Beavers, Community Development Coordinator; Chris Keosian, Student Liaison.

Mayor Pro Tem Dennis opened the Worksession at 7:30 p.m.

CITY MANAGER'S REPORT (Bill Gardiner provided the report):

- Mr. Somers and Councilmember Cook are attending the ITGA Conference
- City Manager's Weekly Bulletin has been reformatted
- Expanded services being provided at Davis Hall: parking permits, ticket payments, flag releases, animal licenses 8 a.m. – 6 p.m. Monday – Friday
- Hours at City Hall lobby window have changed from 7:00 p.m. to 6:00 p.m. M-F
- I-495 exit ramp to US 1 is closing for 2 weeks for resurfacing
- IT/Finance system outages
- Planning submitted a grant for a bikeways program
- Interviewing for Economic Development Position
- Education Enhancement grants due tomorrow
- YFS Open House for City seniors Wednesday June 22

Kabir: Request for Spanish language permit applications on-line

Brennan: Berwyn pedestrian overpass has unofficially opened.

[Mayor Wojahn arrived.]

AMENDMENTS/APPROVAL OF AGENDA: Day/Brennan without amendment 6 – 0 – 0.

AGENDA ITEMS:

- 1 Discussion of Landlord Orientation Pilot Program Guests: Lisa Miller and John Hawvermale (NQOL Best Practices Subcommittee):** Reviewed their proposal for a pilot program which would focus on certain landlords (new and/or problem landlords) and quality of life issues. Voluntary program, not mandatory. Support from DPS staff and UMD Office of Student Conduct is anticipated. City cannot endorse their proposed lease template language. No objections to having them proceed with the one year pilot program (2 sessions). Evaluate/request feedback afterward. No Council action.

- 2 **Follow-up to the January 5 discussion of recommendations by the Noise Control Board-Bob Ryan, Suellen Ferguson, Alan Stillwell, Chair, NCB:** The proposed changes will help the NCB streamline their hearings. Under this amendment, the fine cannot be reduced to zero, but can be reduced from \$500 to \$200 depending on the factors listed. Day to Introduce.
- 3 **Allocation of FY 2017 Program Open Space funds-Steve Beavers:** Provided POS background and reviewed staff report and recommendation for the POS Plan, which is due June 17. This year the full allocation can be used for development project (which requires a match). Proposed private property acquisitions will be discussed at a future closed session. Staff recommendation will go to agenda (Brennan).
- 4 **Proposed Revisions to the City's "48 hour parking" rule-Jim Miller and Bob Ryan:** Review of current City Code and staff report. City shouldn't become a pawn in neighborhood disputes, which could happen when laws are based on complaint. Someone should be able to leave their car in front of their own house for longer period of time; we shouldn't force people to drive (i.e. if they take Metro to work); should we give more leeway (i.e. parked on the same block)? Review of statistics in packet – there aren't as many issues on streets that are permit restricted. Can't address every single situation that comes up. Ease restrictions somewhat, one or two block radius from where a person lives. Need a clear definition that parking officers can follow. Return future Worksession for discussion before introduction.
- 5 **Resolution to create a Martin Luther King, Jr. Tribute Committee:** Add a Whereas clause about including the schools. To Consent.
- 6 **Report from "Council Internship Program Subcommittee":** Subcommittee (Wojahn, Day, Kujawa, Kabir, Student Liaison Keosian) will select projects and interns. #11 Hiring Preferences: Family members not eligible. Subcommittee member will recuse themselves from voting on their own project. Projects meant to provide experience for the intern to advance their educational goals. #16 Staff Time: City Manager must approve. Evaluation at the end of the project. Consent.
- 7 **Introduction of Charter Amendment 16-CR-01 to amend the notice requirements in the City Charter to eliminate the requirement for notice in a newspaper of general circulation:** Added other self imposed notice requirements per staff memo. Nagle to Introduce.
- 8 **Requests For/Status of Future Agenda items:**
 - State/Federal Election – parking at Ritchie and around the community center (Dennis)
 - Remove Litter Logo presentations from next week's agenda (Brennan)
 - Schedule NQOL Resolution for August (Brennan)
 - Report from staff about communicating with residents with language barriers per email today from NCPA president (Kabir)
- 9 **Appointments to Boards and Committees:** N/A

10 Mayor and Councilmember Comments

- BDCA Meeting next week (Brennan)
- Third Thirsty Thursday next Thursday (Brennan)
- Lakeland Civic Association meeting (Dennis)
- NCPCA Thursday at YFS building (Nagle)
- Community clean-up Saturday (Kabir)
- Live Smart Eat Local next Wednesday (Wojahn)
- Bus 104 major route changes (Day)

11 City Manager's Comments: N/A

Janeen S. Miller, CMC
City Clerk

Date
Approved